**Role description: Endorsed Consultant**

**Purpose:**

To work collaboratively with boards to provide professional knowledge and assistance, as contracted, with the board’s employer responsibilities of principal performance review/appraisal and/or principal appointment.

**Essential criteria**

* Experience and expertise in conducting principal appraisals/appointments , 2+ years
* Experience and expertise in school leadership/ board governance, 5+ years which has led to:
  + In depth knowledge of the NZ curriculum
  + In depth knowledge of how a school board works, the role of the board and principal and their role in raising student achievement
* Ability to demonstrate a robust process through documentation and resources provided to schools
* Demonstrated ability to work collaboratively with boards and principals on appraisal/appointments
* Excellent references and reputation in performance reviews and appointments from boards and within the sector
* Knowledge of legislative requirements for appraisal and appointment, including but not limited to those of the collective agreements, EDUCANZ, State Sector Act, Education Act, Vulnerable Children Act

**Desirable:**

* Appraisal and appointment experience across all NZ sectors: primary, intermediate, secondary, area school
* Experience in state integrated special character schools
* Experience in kura kaupapa Māori
* Knowledge of te reo Māori
* Current registration and practising certificate
* Relevant sector roles: ERO/MOE/LSM/NZSTA provider/ FTP mentor

**Requirements to maintain:**

* Adhere to the Agreement for NZSTA Endorsed Consultant Status
* Annual evaluation and renewal process
* Use of NZSTA or approved documentation
* Participation in networking and professional development activities
* Continue to meet the essential criteria